Guideline for Preparing Proposal

20th April, 2018
Overseas Exploration Division,
Exploration Department
Japan Oil, Gas and Metals National Corporation

1. The Page size shall be A4.

2. Partial proposals will not be accepted.

3. The proposal shall be prepared with following contents and formats.
   (1) Cover page
       <1> Title
       <2> Applicant company name, person in charge, relevant details

   (2) Outline of company and implemental structure

   (3) Records of previous study/work related to QC for land seismic data processing

   (4) Records of previous study/work contracted by JOGMEC/JNOC

   (5) Implementation structure and work experiences of personnel to carry out the Work

   (6) Total cost and cost breakdown

   (7) Draft Contract
Proposal for
“Quality Control for 2D Land Seismic Re-Data Processing in Kenya”

Applicant Company Name:
Representative Name:
Address:
Date:
Phone number:
E-mail:
### [Price format]

<table>
<thead>
<tr>
<th>Account items</th>
<th>Breakdown</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Direct personnel expense</td>
<td>US$/man • day x Man x Days = US$</td>
</tr>
<tr>
<td>2. Direct expense</td>
<td></td>
</tr>
<tr>
<td>(1) Travel expense</td>
<td></td>
</tr>
<tr>
<td>(2) Pre- and Post-meetings</td>
<td></td>
</tr>
<tr>
<td>(2) Reporting (cost of making reports)</td>
<td></td>
</tr>
<tr>
<td>(3) Others</td>
<td></td>
</tr>
<tr>
<td>3. General and administration expenses</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>

End of “Guideline for Preparing Proposal”