

Evaluation of Proposals

The requirements for qualifications of applicants in the public notice will be judged, and those judged that meets requirements will be reviewed with respect to the following three parts, “(1) Technical Evaluation”, “(2) Cost Performance” and “(3) Promotion of Work-life Balance and Gender Equality”. The point allocation is 89, 25 and 4 points respectively, for a total of 118 points. The applicant with the highest total score from five evaluators will be selected as a candidate for the contractor. Each evaluation part is described as follows.

(1) Technical Evaluation (89 points)

All the technical criteria and their point allocations are given in Table 1. The technical criteria to be evaluated are divided into mandatory items and additional-point items. If the proposal satisfies the criteria for all the mandatory items, full score will be given for each mandatory item automatically. On the other hand, if the proposal does not satisfy the criterion for any one of the mandatory items, then the proposal will be rejected. For the additional-point items, additional points will be scored using the following the matrix given in Table 2.

Table 1: Criteria for Technical Evaluation

Evaluation criteria	Weight	Mandatory	Additional	Description
Understanding of the SoW	15	○		The contractor comprehends and reflects the SoW.
Work Plan	14	○		The proposed work plan is feasible and appropriate.
Output Image	20		○	The output image meets the requirements specified in the SoW.
Capability of personnel and financial background	20		○	The contractor has adequate organization, personnel and financial background to execute the SoW.
Work Experience	20		○	The contractor has experience of similar work of the SoW.
Total	89			

Table 2: Evaluation guideline of additional-point items for Technical Evaluation

Rating	Rating definition	Point
S	Excellent, beyond our expectation	20
A	Seems best within our expectation	13
B	Generally appropriate	6
C	Inadequate or not properly mentioned	0

(2) Cost performance (25 points)

The evaluation point for the estimated cost is calculated based on the proposed total cost including any taxes and project budget using the following formula.

$$\text{Evaluation point for cost performance} = 25 \text{ points} \times (1 - (\text{proposed total cost} / \text{budget}))$$

(3) Promotion of Work-life balance and gender equality (4 points)

If applicants have any certification, action plan, or confirmation notice on work-life balance and gender equality promotion, additional points will be awarded.

Evaluation point of Work-life Balance and Gender Equality

Class of Certification *1, *3		Point
Promotion of Women's Participation and Advancement in the Workplace ("Eruboshi" and "Platinum Eruboshi" certified)	Platinum Eruboshi	4
	Eruboshi 3rd level *2	3
	Eruboshi 2nd level *2	2
	Eruboshi 1st level *2	1
	Formulation of an action plan for business owners	0.5
Act on Advancement of Measures to Support Raising Next-Generation Children (Act No. 120 of 2003) ("Kurumin" and "Platinum Kurumin" certified)	Platinum Kurumin	4
	Kurumin (new standard applied after April 1st, 2022)	2
	Kurumin (old standard applied to the period from April 1st 2017 to March 31st, 2022)	2
	Try Kurumin	2
	Kurumin (old standard applied until March 31st, 2017)	1
Youth Labor Welfare Act (Law No. 98 of 1970) ("Youth Yell" certified)	3	

*1: If certified in multiple classes, the highest point among them will be awarded.

*2: It is necessary to meet the standards for working styles such as working hours.

*3: A foreign juridical person which received Confirmation Notice (for non-Japanese companies) issued by the Director of Gender Equality Bureau Cabinet Office in Japan, will be awarded points corresponding to the class considered as same level.